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Private Colleges Accreditation Board

Annual Report

1 April 1992 - 31 March 1993

Alberta PRIVATE COLLEGES ACCREDITATION BOARD

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PRIVATE COLLEGES ACCREDITATION BOARD

Room 430, 108 Street Building
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17 May 1993

The Honourable Jack W. Ady
Minister of Advanced Education
and Career Development
229 Legislature Building
Edmonton, Alberta
T5K 2B6

Dear Mr. Ady:

On behalf of the Private Colleges Accreditation Board, I have the honour of providing you with the eighth Annual Report for the year ending March 1993.

Respectfully,

Walter H. Worth
Chairman

Established by the Universities Amendment Act, 1983

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1. Introduction

The Private Colleges Accreditation Board was established in 1984, by an amendment to Alberta's *Universities Act*, and is empowered to make recommendations to the Minister of Advanced Education and Career Development with respect to baccalaureate degrees, other than those in Divinity programs, which may be offered by Alberta private colleges. With the concurrence and support of the Minister of Advanced Education and Career Development, authority to offer degrees may be granted by Order in Council.

The primary work of the Board is to receive and review applications from private colleges for accreditation in baccalaureate programs, and to conduct periodic evaluations of accredited programs. The Board has established conditions which must be satisfied by a college proposing to offer a degree so that each approved program meets acceptable academic standards. These conditions include, in part: an appropriate curriculum; a sufficient number of suitably qualified faculty members; appropriate library and learning resources; and, sufficient financial resources available to support the programs.

When last surveyed by the Board in 1990, there were twenty-two private colleges incorporated under private Acts of the Alberta Legislature. Four of the private colleges incorporated under their own Act have achieved degree-granting status since 1984. Augustana University College (formerly Camrose Lutheran College) is authorized to offer three-year and four-year Bachelor of Arts and Bachelor of Science programs. Concordia College and The King's College offer three-year Bachelor of Arts and Bachelor of Science programs. As well, Canadian Union College is authorized to offer a three-year Bachelor of Arts program.

The private colleges with accredited programs are becoming an integral part of the post-secondary system in Alberta. Tables 1 and 2 in Addendum A, which provide data on the student transfers into and from these institutions, attest to the increasing number of students whose needs are being met by the private colleges.

2. Membership of the Board

The Board consists of thirteen members appointed by the Minister of Advanced Education and Career Development: a chairman, four members of the public, four university academic staff members nominated by the Universities Co-ordinating Council, and four private college academic staff members nominated jointly by their presidents.

In addition, the Minister designates an official from his Department to attend meetings in a non-voting capacity. The services of an executive officer and secretary are provided to the Board by the Minister.

During the reporting period, the following individuals have served the Board.

Chairman

Walter Worth	Chairman

Public Members

Peter Krueger	(from 30 June 1992)
Caroline Martin	(to 30 June 1992)
Bill Milnthorp	(from 10 April 1992)
Heather Montgomerie	
Horace Ottley	

University Members

James Forrest	University of Alberta
Roger Gibbins	The University of Calgary
Stephen Murgatroyd	Athabasca University
Una Ridley	The University of Lethbridge

Private College Members

Gary Colwell	Concordia College
David Dahle	Augustana University College
Warren Trenchard	Canadian Union College
Keith Ward	The King's College

Alberta Advanced Education and Career Development

Bill Novasky

Executive Officer

Marilyn Patton

3. Activities of the Board

The *Universities Act* requires that the Board establish procedures for the periodic review of the operations of the private colleges with accredited programs. Two procedures are employed for this purpose. One is the submission by the college of an Annual Report for consideration by the Board. A second procedure is a Comprehensive Evaluation which occurs within seven years of the time the college was awarded degree-granting status. This evaluation has four components: the college's Self-Study, the report of an external evaluation team, the response by the college to the report of the external evaluation team, and a visit to the college campus by the Board. Application of these review procedures was a major focus of the Board's work.

At its April 1992 meeting, the Board met on the campus of Augustana University College to culminate the Comprehensive Evaluation of that institution. It then reaffirmed the accreditation of the existing baccalaureate programs at Augustana. The outcomes of the evaluation were reported to the University College and to the Minister of Advanced Education.

A Comprehensive Evaluation of The King's College was also completed. The institution's Self-Study was received in July and an external evaluation team comprised of Dr. Myer Horowitz (Chairman), Dr. Donald Lee, and Dr. Chet Olson was appointed by the Board. The team (along with the Board's Executive Officer) conducted a two-day visit to the campus in September. At its October meeting the Board considered the information contained in the institutional Self-Study in preparation for a visit to the campus in December. The report of the external evaluation team, and the College's response to it, were reviewed at the December 1992 meeting of the Board, at which time the decision was also taken to reaffirm the accreditation of the existing baccalaureate programs at The King's College. The College and the Minister of Advanced Education and Career Development were then advised of the outcomes.

Concordia College was informed that it would be the subject of a Comprehensive Evaluation during the 1993-94 academic year and was asked to submit its Self-Study in July 1993.

In the Fall of each year, the private colleges with accredited programs submit an Annual Report to the Board. These reports are consolidated and examined by the Board with a view to ensuring the maintenance of quality programs. The 1991-92

Annual Reports were considered at the December meeting of the Board and some follow-up activities are underway. Enrolment statistics drawn from the reports of the colleges are included in this Annual Report as Tables 3 and 4 in Addendum A.

The Board considered a proposal from The King's College to offer a Bachelor of Education (after degree) program at its October meeting. In accordance with the guidelines for the receipt and assessment of proposals from private colleges for Bachelor of Education programs (published in the May 1991 edition of the *Accreditation Handbook*), the Board decided to request that the Minister of Advanced Education, after consultation with the Minister of Education and others, advise the Board on the suitability of The King's College's proceeding with its application for a Bachelor of Education program.

A proposal also was received from Canadian Union College for accreditation of five new baccalaureate degree programs:

- 4-year BA with major in English,
- 4-year BA with major in Music,
- 4-year BA with major in Religious Studies
- 4 year BSc with major in Biology
- 3 year BSc (with initial concentrations in Biology and Chemistry)

At its October 1992 meeting, the Board gave approval to proceed to Stage 2, Application and Documentation, and asked the College to undertake an institutional Self-Study.

The Board also has updated it's *Management Plan*, which projects the known working activities of the Board until the spring of 1997; and, has processed changes in concentrations offered in three-year accredited degree programs at the colleges.

In the year ahead, major emphasis will be given to determining the outcomes of the comprehensive evaluation of Concordia College, reviewing the Self-Study of Canadian Union College in relation to its proposal to offer new degree programs, and following-up on The King's College application to offer a Bachelor of Education degree.

4. Administration

Due to the reassignment of Emmie Leung, Phyllis Sterling was appointed in November as the Board's Office Manager/Secretary.

The Secretariat assists the Chairman and the Board in their activities and provides information in response to inquiries from various agencies and members of the public about matters related to private colleges and accreditation.

Addendum A

Table 1
Students Transferring to Alberta Private Colleges
Fall 1989, 1990, 1991, 1992

	RECEIVING INSTITUTION				
SENDING INSTITUTION	*Augustana University College*	*Canadian Union College*	*Concordia College*	*The King's College*	*TOTAL*
Transfers from within Province					
1989	26	4	40	36	106
1990	45	3	67	48	163
1991	62	13	156	73	304
1992	72	15	196	56	339
Transfers into Province					
1989	17	6	6	18	47
1990	8	6	20	13	47
1991	10	11	14	11	46
1992	31	8	26	29	94
Total Transfers					
1989	43	10	46	54	153
1990	53	9	87	61	210
1991	72	24	170	84	350
1992	103	23	222	85	433

Source: Reports from Institutions as requested by the Alberta Council on Admissions and Transfer.

Table 2
Students Transferring from Alberta Private Colleges
Fall 1989, 1990, 1991, 1992

	RECEIVING INSTITUTION					
SENDING INSTITUTION	*Universities*	*Public Colleges*	*Technical Institutes*	*Private Colleges*	*Other*	*TOTAL*
Augustana University College						
1989	158	38	21	4	3	224
1990	112	47	44	6	4	213
1991	103	36	28	7	8	182
1992	116	35	34	5	11	201
Canadian Union College						
1989	6	10	1			17
1990	4	4				8
1991	5	3	2		4	14
1992	2	9	0	1	3	15
Concordia College						
1989	403	35	37	6	11	492
1990	366	39	47	4	6	462
1991	386	35	93	7	10	531
1992	530	49	107	4	12	702
The King's College						
1989	49	2	2	7	4	64
1990	48	9	9	2	1	69
1991	59	12	10	6	3	90
1992	50	7	8	2	1	68
TOTAL						
1989	616	85	61	17	18	797
1990	530	99	100	12	11	752
1991	553	86	133	20	25	817
1992	698	100	149	12	27	986

Source: Reports from Institutions as requested by the Alberta Council on Admissions and Transfer.

Table 3
1991-92 Student FTE Enrolments at Alberta Private Colleges with Accredited Programs

	Augustana University College			Canadian Union College		Concordia College		The King's College	
	3-Year Concen-tration	4-Year Major	Other	3-Year Concen-tration	Other	3-Year Concen-tration	Other	3-Year Concen-tration	Other
PCAB* - Approved Degree Programs									
BACHELOR OF ARTS									
Biology	1.00							7.00	
Chemistry	1.00								
Drama	17.25								
Economics	54.00								
English	59.50	33.25		.50		29.00		45.00	
French	10.00								
German	3.00								
History	47.00	18.25				16.00		30.00	
Mathematics	3.00								
Music	20.00	12.00		1.00		8.00		27.00	
Philosophy								10.00	
Physical Education	59.50								
Political Science	14.00								
Psychology	77.25	46.00				67.25		45.00	
Religious Studies	5.00	3.00		1.75		11.00			
Sociology	35.25					29.25			
Social Sciences								76.00	
Undeclared	129.50			6.00		19.75		9.25	
BACHELOR OF SCIENCE									
Biology/Zoology						46.25			
Biology	66.00	36.25						55.25	
Chemistry	36.00							17.50	
Computing Science	37.25								
Mathematics	16.00					9.00			
Physical Education	9.00								
Physics	16.00								
Psychology	7.00	11.25							
Undeclared	15.00					16.00		5.00	
Total Degree Students	738.50	160.00		9.25		251.50		327.00	
Special Students			32.00				12.40		
Other University-Level Programs					312.88		1,120.80		57.20
Grand Totals	736.50	160.00	32.00	9.25	312.88	251.50	1,133.20	327.00	57.20
Totals by Institution		930.50		322.13		1,384.70		384.20	

** Private Colleges Accreditation Board*

Table 4
1991-92 Degree Graduates at Alberta Private Colleges with Accredited Programs

	Augustana University College			Canadian Union College		Concordia College		The King's College	
	3-Year Concen-tration	4-Year Major	Previous Year	3-Year Concen-tration	Previous Year	3-Year Concen-tration	Previous Year	3-Year Concen-tration	Previous Year
BACHELOR OF ARTS									
Biology								2	1
Chemistry									1
Computing Science			1						
Drama	3		3						
Drama/Psychology			1						
Economics	7		6						
English	5	4	5			7	12	6	7
English/History						1			
English/Psychology	1					1			
French	1								
History	14	5	10			3		6	1
History/Religion						1			
Mathematics	1								
Music	1	3	4			1	3	5	5
Music/Psychology	1								
Music/Relig. Std.	1								
Philosophy								2	2
Physical Education	13		17						
Political Science	1								
Psychology	18	5	26			20	15	5	5
Psychology/Sociology	1		1			4			
Religious Studies	1	3		1		4	5		
Scandinavian Studies			1						
Social Sciences								14	10
Sociology	8		6			6			
Sociology/History	1								
Total Arts	78	20	81	1		48	35	40	32
BACHELOR OF SCIENCE									
Biology	2	3	6					8	10
Biology/Zoology						9	8		
Chemistry	3		2					3	4
Computing Science	2		4						
Comp.Sc./Math.	1		1						
Math/Physics	3								
Mathematics	2		3				3		
Psychology		1	1						
Total Science	13	4	17			9	11	11	14
Institution Totals 1990-91		98				46		46	
Institution Totals 1991-92		115		1		57		51	

Addendum B

Publications of the Accreditation Board

Accreditation Handbook, Third Edition, May 1991
The Handbook documents the basic policies and procedures of the Board for dealing with proposals from private colleges for the authority to grant degrees.

Private and Independent Colleges in Alberta, Third Edition, March 1990
The directory provides basic information about all private and independent colleges operating in Alberta.

Private Colleges Accreditation Board: Annual Report
The Board reports annually to the Minister of Advanced Education and Career Development.

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